

# UNIVERSITY OF NORTHERN COLORADO LIBRARIES COLLECTION DEVELOPMENT STATEMENT

The University of Northern Colorado is a Carnegie Research Intensive Institution offering comprehensive baccalaureate and specialized graduate research programs. UNC offers masters and doctoral degrees, primarily in the field of education, in support of its statewide mandate to offer graduate programs for the preparation of education personnel. University Libraries is developing collections primarily to support the current and anticipated instructional, research, and service programs of the University.

## Collection Development Criteria

University Libraries strives to identify appropriate resources for research and instruction, and to acquire or provide access to them at levels appropriate to the scope and depth of University programs. Major factors considered in the decision process include:

- Relevance to UNC curriculum and research
- Representation of a variety of viewpoints
- Objectivity and accuracy
- Professional reviews or recommendations
- Reputation of authors or publishers
- Wide variety of formats appropriate to subject

University Libraries supports principles outlined by the [Library Bill of Rights](#) (American Library Association), the [Freedom to Read Statement](#) (American Library Association and Association of American Publishers), and the [Freedom to View Statement](#) (American Film and Video Association).

## Selection of Materials Procedures

Selection of materials is completed in one of the following ways:

- Subject librarians serve as liaisons to University programs. Additionally, University programs have library representatives. In collaboration, the subject librarians and library representatives build the collection based on curricular and research needs.
- Several subject areas have developed systematic acquisition plans. These plans provide expeditious and efficient acquisition of materials from a vendor.

For both of these procedures, final acquisitions authority resides with the professional judgment of the subject librarian.

## Learning Materials Budget Allocations

The Head of Administrative Services, in collaboration with library faculty, develops the learning materials budget. Factors considered in the allocation may include (but are not limited to):

- Average cost of materials for a given subject
- Use of existing resources
- Presence of graduate programs
- History of expenditures for a given subject
- New programs or revision of existing programs

## Limitations

University Libraries provides access to a wide variety of formats, from print to electronic resources. However, the following materials are not routinely acquired:

- Duplicate titles
- Textbooks or other course materials
- Obsolete media formats
- Foreign language materials not supporting the curriculum
- Materials outside of current curriculum

University Libraries maintains membership in regional and national organizations to provide resources not available locally. The [Prospector](#) unified catalog and [Interlibrary Loan](#) are examples of resource sharing programs.

### **Gifts**

Monetary and material gifts provide the Libraries the potential for enriching the library collections and promoting active community support. The Libraries has a responsibility to acquire and maintain a collection which supports the University's programs. All acquired materials, whether purchased or given, should meet the goals and objectives of UNC Libraries collection development criteria. The Libraries reserves the right to keep or dispose of any gift materials. The Libraries cannot provide any valuation of gifts.

### **Collection Assessment, Weeding and Withdrawal**

Collection assessment is conducted by subject librarians. Any weeding or withdrawal is done by the subject librarians following the collection development criteria.

5/05